

Request for Amendment of Personal Information under the Freedom of Information (FOI) Act 2014

Please read the **Information for Applicants** before you fill in this form.
Please use BLOCK letters.

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Details of Applicant

Ms Miss Mr Mrs Other

NAME _____

Postal Address _____

Telephone no.(s) _____

Details of Request

In accordance with Section 9 of the Freedom of Information Act I seek amendment of my personal records held by Cork City Council.

I claim that the record(s) described below contain(s) information relating to my personal affairs that is

incomplete incorrect misleading
(please tick as appropriate)

The record(s) containing the information is/are:

The information which I believe is incomplete, incorrect or misleading is as follows:

The information which I want to appear on the record(s) is/are as follows:

The reason(s) why I claim the information is incomplete, incorrect or misleading is/are:

Attach any documentation which would support your claim and indicate which documents should be returned to you.
If there is insufficient space to answer any of the questions on this form please attach separate pages.

Signed: _____ DATE _____

Please return this form to:
Freedom of Information Officer,
Cork City Council,
City Hall,
Anglesea Street,
Cork.

Queries relating to Freedom of Information may be made to:
Freedom of Information Officer, Cork City Council, City Hall, Cork

Tel: No. 021 4924000

e-mail: foi@corkcity.ie