



COMHAIRLE CATHRACH CHORCAÍ CORK CITY COUNCIL

Cork City Council is committed to providing an efficient and courteous service to all our customers. If you are not satisfied with the quality of service or timeliness of service you received, please return this form to Customer Care Section, Corporate, Community and Cultural Affairs, Cork City Council, City Hall, Cork, or E-mail to customercare@corkcity.ie. Your complaint will be dealt with in accordance with the complaints and appeals procedure adopted by Cork City Council. You can also use this form to give us feedback. For example, a service improvement or a comment on a service done well.

(PLEASE WRITE IN BLOCK PRINT)

NAME : _____

ADDRESS : _____

TELEPHONE NUMBER : _____

EMAIL : _____

PLEASE GIVE DETAILS OF YOUR COMPLAINT/FEEDBACK :

Directorate : _____ Section/Division: _____

Date: _____

PLEASE OUTLINE YOUR COMPLAINT/FEEDBACK BELOW :

SIGNED: _____ **DATE :** _____

Official Use Only

Date Complaint Rec'd	_____	Referred to/Date	_____
Reference Number	_____	Date acknowledged	_____
Date decision issued	_____	Appeal	Appeal Received _____
Decision	_____		