

Traffic Operations – Privacy Notice



Comhairle Cathrach Chorcaí Cork City Council

1. **Introduction** - Cork City Council has created this privacy notice to demonstrate our firm commitment to privacy and to assure you that all your dealings with Traffic Operations will adhere to the general principles of data protection and your data is:-
 - Processed lawfully, fairly, and in a transparent manner
 - Collected for specified, explicit and legitimate purposes
 - Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (data minimization”)
 - Accurate, and where necessary, kept up to date
 - Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal
 - In a manner that ensures the appropriate security of the personal data including protection against unauthorized or unlawful processing

2. **Purpose** - Depending on the service being provided or paid for, the information collected may include personal data as defined by the Data Protection Acts 1988-2018 and by the General Data Protection Regulation 2016(GDPR) and may relate to current, past and future service users.

The following is an indicative list of the Personal Data required in relation to the management of Parking Enforcement, Distribution of Parking Discs, Parking Permits, Monitoring of Off Street Car Park Facilities, Gathering Data on the availability of Off Street Parking Spaces, Monthly Parking Tickets, Electric Vehicle Parking Facilities, Removal of Abandoned / Burnt Out Vehicles, Road Closures, Abnormal Loads, Bus Stops, Disabled Parking Spaces, Data Collection (Traffic Counts, Pedestrian Counts, Collision Data), Faults on Public Lighting & Traffic Signals.

Name, address, Eircode/postcode, contact phone number, email address
Vehicle registration and vehicle ownership details
Location of vehicle at date and time
Company and trading name
Tenancy Details
Household bill
Insurance Details
Financial details
Family Details and medical details
All interactions with Traffic Operations emails, phone calls, and hard copy correspondence, CCTV in car parks.

3. Legal Basis - The legal basis and legitimate interest for processing personal data are included in:

Road Traffic Acts 1961 to 2018
Roads Acts 1993 to 2016
Road Traffic (signs) regulations 1997
Road Traffic (Traffic and Parking) Regulations 1997 to 2018
Cork City Council Parking Bye Laws 2016
Cork City Council Surface Level Pay Parking Car Park Byelaws 2016
Cork City Council - Douglas Parking Bye Laws 2020
Cork City Council - Ballincollig Parking Bye Laws 2020
Road Traffic (Removal, Storage and Disposal of Vehicles) Regulations 1983 to 1998

4. Information Sharing - The Council may share your information internally (within the Council) in accordance with statutory obligations. In addition, the Council may share your information with third parties in accordance with statutory and regulatory obligations. Where this is required the Council shall have regard to the security and integrity of the data and will minimize the data shared.

Third parties that we may share this information with may include some of the following:-

Court Services
Financial Services Payment Processing Companies
An Post
Government Auditors
An Garda Siochana
Vehicle Registration Unit
Contractors we may engage to carry out works on our behalf

- 5. Retention** – Your information will be retained in accordance with the Local Authority National Records and Retention Policy 2002 as updated
For further information in relation to Cork City Council’s Protection Policy and Privacy Statement, please go to <https://www.corkcity.ie/en/council-services/public-info/gdpr/>

If you require a paper copy of either document please contact us on 021 492400

- 6. Right to amend inaccurate information** - Cork City Council must take reasonable steps to ensure that personal data it holds is correct, complete and up to date. IF the data held by us is found to be inaccurate, misleading or incomplete you have the right to request rectification of the data. For example, you may have changed your name, address, contact details etc., if so then please contact us so that we can correct it. You can do this by:
Emailing us at foi@corkcity.ie or writing to us at Freedom of Information, Cork City Council, City Hall, Cork.

- 7. Your Data Protection Rights** You have the right to request access to personal data held about you, obtain confirmation as to whether data concerning you exists, be informed of the content and source of data and check its accuracy.
<https://www.corkcity.ie/en/media-folder/public-info/update-ccc-data-protection-subject-access-request-form-june-2019.pdf>

- 8. Right of Complaint to the Office of the Data Protection Commissioner**
If you are not satisfied with the outcome of the response you received from Cork City Council in relation to your data subject access request, then you are entitled to make a complaint to the Data Protection Commissioner who may investigate the matter for you. The Data Protection Commissioner’s website is www.dataprotection.ie or you can contact their office at LO Call Number 1890252 231

Email: info@dataprotection.ie

Postal Address: Data Protection Commissioner
Canal House
Station Road, Portarlinton Co Laois R32 AP23

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