

**LOCAL ELECTIONS 2024 – SOME GUIDELINES FOR CANDIDATES****Polling Day – Friday 7<sup>th</sup> June 2024**

Hours of Polling 7 am to 10 pm.

**Receipt of Nominations**

The Nomination period is from 10 am on Saturday 11<sup>th</sup> May 2024 to 12 noon on Saturday 18<sup>th</sup> May 2024 (excluding Sunday 12<sup>th</sup> May 2024). **Submission of nomination papers is by appointment only. For an appointment Email: [franchise@corkcity.ie](mailto:franchise@corkcity.ie) or Telephone 021 – 492 4795.** To facilitate any persons who may need it when submitting their nomination documents; a Sign Language Interpreter has been booked for Thursday 16<sup>th</sup> May 2024 between the hours of 2pm - 4pm.

**Information available to Candidates from the Franchise Section, Corporate Affairs & International Relations, City Hall, Anglesea Street, Cork City, T12 T997**

1. Nomination Paper;
2. Information about Local Electoral Areas;  
(Street index,  
Link to mapping portal website at  
<https://corkcityco.maps.arcgis.com/apps/webappviewer/index.html?id=4ce6f197902041ef9815bb3bda31114c> or at shortlink [T.LY/Sqki2](https://t.ly/Sqki2) );
3. An electronic copy of the Register of Electors for the Local Electoral Area can be provided on request to a candidate. A paper copy of same is also available on request.

**Lodging of Nomination Papers – By Appointment Only**

**From 10am on Saturday 11<sup>th</sup> May 2024 to 12 noon on Saturday 18<sup>th</sup> May 2024 (excluding Sunday 12<sup>th</sup> May 2024) and during normal working hours.**

A person may nominate himself/herself as a candidate or, may with his or her consent, be nominated by a proposer. A proposer must be registered as a local government elector in the area of the local authority for which he or she proposes to nominate the candidate.

A separate nomination paper is required for each electoral area for which a candidate is nominated.

Nomination papers must be delivered to the Returning Officer in person by the candidate or their proposer within the period fixed for the receipt of nominations.

**Please note submission of nomination papers is by appointment only. For an appointment email: [franchise@corkcity.ie](mailto:franchise@corkcity.ie) or telephone 021 - 492 4795.**

## **Photographs**

If a candidate wishes to have their photograph included on the ballot paper they must provide with the nomination paper:

- A photograph in digitised format along with two identical printed copies (passport size – 35mm x 45mm).
- The photograph must be of good quality and in colour showing the candidate’s full face, head, and shoulders only, on a light background (of any colour) and taken to a professional standard.
- The photograph must not be more than 12 months old prior to polling day.
- Each copy of the photograph must have the candidates name clearly show on the back.

If the above requirements are not complied with, the Returning Officer may not include the photograph on the ballot paper. In these circumstances, or if no photograph is supplied the space for the candidate’s photograph will be left blank on the ballot paper.

## **Certificate of Political Affiliation**

(a) If a candidate represents a registered political party, a completed certificate of political affiliation must be lodged with the nomination paper and the name of the party inserted in the appropriate column of the nomination paper.

(b) If the candidate does not represent a registered political party, the column may be left blank or the words “Non-Party” may be entered in it.

## **Non-Party Candidates:**

A candidate who is not the candidate of a registered political party may, if they so wish, include the expression “Non-Party” after their name on the nomination paper. A description such as “Independent” is not permissible. A candidate is permitted to leave blank the space provided on the nomination paper for the political party.

A candidate at a local election, who is not in possession of a certificate of political affiliation, must comply with:

(i) The completion of statutory declarations by 15 assentors registered as local electors in the relevant local electoral area which must be witnessed by a Commissioner for Oaths, a Peace Commissioner, a Notary Public, a member of the Garda Síochána or an official of the registration authority.

Or

(ii) the candidate or someone on his or her behalf lodging a deposit of €100 with the Returning Officer.

## **Assessor**

Each assessor must when making the statutory declaration bring one of the following photographic documents for identification purposes – Passport, Driving Licence, Employee Identity Card containing a photograph, Student Identity Card issued by an educational institution and containing a photograph, Travel document containing name and photograph, Public Services Card, Temporary Residence Certificate, or Garda National Immigration Bureau card. One of the documents must be produced to the person taking the statutory declaration.

## **Withdrawal of Candidature**

Up to 12 noon on Monday 20<sup>th</sup> May 2024.

A candidate may withdraw his/her nomination up to 12 noon on the day (disregarding any excluded day) after the latest date for receiving nominations. The notice of withdrawal to the Returning Officer must be signed by the candidate and delivered in person by the candidate or proposer. Where the Returning Officer is satisfied that a candidate wishes to withdraw and that neither the candidate nor the proposer can attend in person, the Returning Officer will accept a notice of withdrawal, signed by the candidate and by the person delivering it, which is received by the latest time for withdrawal.

## **Agent**

Candidates must inform the Returning Officer of their agents' names and addresses not later than the time for the commencement of the issue of ballot papers to postal voters. Candidates will be informed of the precise date after the nomination period closes.

## **Disclosure of Donations & Expenditure**

Each candidate must keep a record of all expenses incurred by them commencing on the 8<sup>th</sup> April 2024 and ending on polling day 7<sup>th</sup> June 2024, and such spending must be declared in their statements of election expenditure.

## **Election Posters**

With arrangements for the 2024 Local Elections now set, the Minister clarified the time period during which candidates can exhibit election posters. Candidates can only erect posters from 8<sup>th</sup> May 2024, which is 30 days before the polling date. There is a requirement for candidates to remove all posters within 7 days of the poll.

Please note that posters should not be placed on Cork City Council tribunes at Carrigrohane Road, Tivoli Dual Carriageway, and Water Street.

Election posters cannot be erected where they obstruct traffic or traffic lights or are a danger to pedestrians.

This is not an exhaustive list.

## **Further Information**

Should you have any queries or require any further information, please contact the Franchise Section, Corporate Affairs & International Relations, Cork City Council, City Hall, Anglesea Street, Cork City, T12 T997. Email: [franchise@corkcity.ie](mailto:franchise@corkcity.ie) - Telephone: 021 492 4795 / 021 492 4109 / 021 492 4134/ 021 492 4096.

## **The above relates to CANDIDATES. There now follows some information in relation to VOTERS**

Any member of the public wishing to add/edit their details on the Register of Electors can visit [www.CheckTheRegister.ie](http://www.CheckTheRegister.ie), or can use the paper form ERF1 which can be downloaded and printed from the forms page [www.CheckTheRegister.ie/en-IE/forms](http://www.CheckTheRegister.ie/en-IE/forms), or the paper form can be obtained from the Franchise Section, Corporate Affairs & International Relations, Cork City Council, City Hall, Anglesea Street, Cork City, T12 T997. Email: [franchise@corkcity.ie](mailto:franchise@corkcity.ie) - Telephone: 021 492 4795 / 021 492 4109 / 021 492 4134/ 021 492 4096.

The closing date for a Standard Voter to add/edit their details on the Register of Electors is Monday **20<sup>th</sup> May 2024**, while the closing date to apply for inclusion as a Special & Postal Voter on the Register of Electors is Saturday **11<sup>th</sup> May 2024**.

Any person resident in the area who will have reached the age of 18 years on or before polling day (7<sup>th</sup> June 2024) may be included in the Register of Electors.