

CORK CITY COUNCIL ARTS OFFICE COMMUNITY ARTS DEVELOPMENT FUND 2007

Applications are invited by the Arts Office for our 2007 Community Arts Development fund. Cork City Council's Arts and Cultural Development Plan 2006 -2009, which is available to download on our website, outlines the policies and strategies of this Local Authority for the development of the Arts Sector. Grant aid is distributed in accordance with these policies and strategies.

This scheme provides research/development and project funding to individuals and groups in the community/voluntary sector for arts projects. It is important that applicants discuss their project with the Community Arts Coordinator before submitting an application.

Projects in this sector may require support in the early stages of inception. If you require help in identifying artists or organisations with whom to work, please contact the Arts Office. All projects must involve work with professional artists. There is no minimum or maximum level of funding and the total fund for 2007 is €40,000.

APPLICATIONS TO THIS SCHEME WILL NOT BE ACCEPTED AFTER FRIDAY, 23RD NOVEMBER, 2007

CRITERIA

GENERAL CRITERIA –APPLY TO ALL APPLICATIONS

- Application must be submitted before the stated deadline.
- Application must be fully completed and signed.
- Any requested accompanying material must be submitted.
- Applicants must be located or provide services within Cork City Council's administrative area.
- The work in respect of which funding is sought must be artistic or cultural in nature.
- The work in respect of which funding is sought must be carried out on a not-for-profit basis.
- You must demonstrate efforts to secure income from other sources.
- Your organisation must demonstrate observance of standard codes of practice in general welfare issues – such as, child first guidelines, health and safety regulations, and equal opportunities.
- In the activities you carry out, there should be a recognition and accommodation of the culturally diverse interests of the city.
- You must have procedures in place for the documentation and evaluation of the work you are carrying out.

COMMUNITY ARTS DEVELOPMENT FUND CRITERIA

ARTISTIC

- Involvement of professional arts and cultural workers in the planning and implementation of the project/activity.
- Technical and artistic expertise of facilitator(s).
- Quality of artistic samples.
- Artistic ambition of project proposal.
- Relevance of artistic project to the specified community group.
- Impact on professional development of the artist in this area of practice.

STRATEGIC

- The nature and quality of the partnership between the supporting agencies.
- The level of involvement of participating groups – e.g. input into project design.
- The capacity to animate a particular community.
- Identifying and strategizing to reach specific populations (e.g. young people, senior citizens, underserved populations).
- The depth and quality of the planned experience for participants.
- Stimulating dialogue on importance/ relevance of art within a community.

OPERATIONAL

- Evidence of collaboration and co-operation with proposed participants in ensuring feasibility of project.
- Evidence of level of match funding committed to the project.
- Organisational capacity of applicant group.
- Geographic location and track record of applicant in community.
- Accessibility (location, cost, special needs).
- Ability to secure other sources of funding (minimum other Funding of 30%).
- Artists Fees in accordance with minimum VEC rates.
- Public presentation of work where appropriate.

Applicants must complete all sections of the form. All questions must be answered even if it is to state that the question is not relevant. The form must be complete, signed and received by the Cork City Council Arts Office. .

The application form may be typed or hand-written. Please complete in block capitals using additional paper where required. This Application Form is available, in Irish, in large print, by email and from the Cork City Council web-site www.corkcity.ie

FREEDOM OF INFORMATION

Applicants completing this form please note that information provided to Cork City Council may be disclosed in response to a request made under the Freedom of Information Act (1997 & 2003). However every effort will be made to protect confidentiality, particularly in relation to commercially sensitive material.

FUTHER INFORMATION

Contact: Imelda O'Donovan, Arts Office, Recreation, Amenity & Culture, Cork City Council, City Hall, Anglesea Street, Cork. Telephone: 021 4924738 Fax: 021 4924651

Email: imelda_odonovan@corkcity.ie

APPLICATION FORM

Name of Applicant _____

Address _____

Contact Number _____

Name of Artist/s _____

Address _____

Contact Number _____

PROJECT DESCRIPTION

Give a description of the project you want to undertake. Attach further information if necessary

Where will the project take place?

When will the project take place?

What are the main objectives of the project?

What are the expected outcomes?

Will the project have a public performance/exhibition/publication? Tick;

Yes No

If yes describe.

COMMUNITY/VOLUNTARY GROUP INFORMATION

Which of the following describes your organisation/groups activity? – tick as appropriate

Music group		Craft group	
Photography		Writers group	
Art/painting group		Festival	
Social club		Community event	
Youth club		Other	

Indicate from the following that which best describes your group

Mainly under 18 years		Mainly female	
Mainly between 18 and 34 years		Mainly male	
Mainly between 34 and 60 years		Mixed sex	
Over 60 years		Mixed age group	

Give a brief history of the group partaking in the project.

8. Are you a non profit making organisation? Yes No

How long has the group been established?

If a membership based organisation, how many members do you currently have?

ARTISTS INFORMATION

To be completed by professional artists.

Artistic discipline – tick as appropriate

Architecture		Sound Art	
Community Arts		Theatre	
Circus		Traditional Arts	
Digital arts		Multi-disciplinary	
Dance		Music	
Festival		Opera	
Film & Video		Visual Arts	
Literature		Other	

If other, specify:

State the artistic purpose of the project

Attach a C.V. of previous work.

What are you planned methods of documentation and evaluation of work?

FINANCIAL INFORMATION

Complete the project budget breakdown. Indicate if figures are support in kind.

Project Expenses	Total
Equipment Hire	
Venue Hire	
Transport	
Insurance	
Materials	
Printing/Marketing	
Administrative costs	
Monitoring and evaluation	
Other Costs (give details)	
Artists Fees	Total
Artist Fees	
Travel	
Expenses	
Travel/Accommodation	
TOTAL EXPENDITURE FOR PROJECT	

AMOUNT REQUESTED	€
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APPLICANT STATEMENT

I have completed all relevant sections of this of this application form and confirm that all information provided is truthful and accurate.

Name (printed): _____

Signature: _____

Position: _____

Date: _____

Artist Name (printed): _____

Signature: _____

Date: _____

YOU MUST INCLUDE:

- Artist C.V.
- Examples of previous work of the applicant(s).
- Evidence of local support, match funding partners, hire of hall etc.
- Outline of proposed evaluation

**APPLICATIONS WILL NOT BE ACCEPTED AFTER
5PM FRIDAY, 23RD NOVEMBER 2007**
**COMPLETED APPLICATIONS MUST BE RETURNED TO:
ARTS OFFICE, RECREATION, AMENITY & CULTURE,
CORK CITY COUNCIL, CITY HALL, ANGELSEA STREET, CORK, IRELAND
TEL: 00 353 21 4924738 FAX: 00 353 21 4924651
EMAIL: IMELDA_ODONOVAN@CORKCITY.IE**