**CORK CITY COUNCIL ARTS OFFICE INDIVIDUAL ARTIST BURSARY AWARD 2018**

The Bursary award supports individual artists. Applications must be in respect of the professional development of the individual practicing artists, arts administrators, and or arts and cultural theorists.

**Examples of professional development include:**

* Further educational or training opportunities.
* Development opportunities in other countries.
* Opportunities to be professionally mentored.
* Opportunities to facilitate a significant shift in direction of work.

Arts allocations are in alignment with the policies set out by the Cork City Council Arts and Cultural strategy 2011 – 2015. This strategy is available at <http://www.corkcity.ie/services/corporateandexternalaffairs/arts/programme/publications/>

This application form is available in Irish and large print on request, by email to [artsgrants@corkcity.ie](mailto:artsgrants@corkcity.ie) It is available to download in PDF and word format at; <http://www.corkcity.ie/services/corporateandexternalaffairs/arts/fundingapplicationforms/> and from the Cork City Council website [www.corkcity.ie](http://www.corkcity.ie)

Cork City Council may offer amounts of grant aid less than the amount sought. Grant assistance will be awarded only where applications meet the criteria set down by Cork City Council. Applicants can apply for a maximum of €5,000.

**DEADLINE FOR RECEIPT OF APPLICATIONS IS 5PM THURSDAY 16TH NOVEMBER 2017**

**BLOCK CAPITALS ONLY –** The application may be typed or hand written using additional paper where required.

**DO NOT STAPLE, BIND OR FOLDER THIS APPLICATION OR SUPPORTING MATERIAL IN ANY WAY. PAPER CLIP ONLY**

**ASSESSMENT OF APPLICATIONS**

All applications are assessed by an independent peer panel from the arts sector and one elected member of Cork City Council.

**CRITERIA FOR ALL APPLICATIONS**

* Applicant must be a resident within Cork City Councils administrative area.
* Be fully completed, signed and submitted before the stated deadline.
* Requested accompanying material must be submitted.
* Be carried out on a not for profit basis.
* Be artistic or cultural in nature.
* Have procedures in place for documentation.

**ADDITIONAL CRITERIA**

**ARTISTIC**

* Artistic ambition and excellence.
* Quality of artistic samples.
* Quality of proposed artistic encounter.
* Potential impact on individual’s artistic development.

**STRATEGIC**

* National and international relevance.

**OPERATIONAL**

* Documentary evidence regarding planned encounter (e.g. acceptance from symposium, contract with mentor) if relevant.
* Encounter must take place within the year of application.
* Quality of plans for documentation and feedback to Cork City Council.
* You must adhere to the branding and acknowledgement requirements of Cork City.

**ESSENTIAL ENCLOSURES**

* Artist/s C.V. and other key personnel as relevant.
* Examples of previous work, USB’s are not accepted
* Evidence of local support / partnerships
* Outline of proposed evaluation
* List of enclosed documentation and material included in the application.
* Stamped addressed envelope for return of documentation

**FREEDOM OF INFORMATION**

Cork City Council proposes that the following information relating to this grant application be made available on request:

* Name of the successful applicants
* Reasons an applicant did not qualify for grant consideration.

Cork City Council undertakes to use its best endeavours to hold confidential, information provided by applicants subject to its obligations under law, including the Freedom of Information Act 2014. Applicants are requested to consider if any of the information supplied should not be disclosed because of its sensitivity. If this is the case, candidates should, when providing the information is not identified as sensitive and Cork City Council upon consideration does not deem it sensitive, then such information is liable to be released in response to a Freedom of Information request without further consultation with the applicants. Cork City Council will consult with any candidates about sensitive information before making a decision on any Freedom of Information Act request received.

**Contact**

Fiona Browne, City Hall, Anglesea St, Cork. 0214924344 , [Fiona\_Browne@corkcity.ie](mailto:stephanie_connolly@corkcity.ie)

**APPLICATION FORM**

**NAME OF APPLICANT**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDRESS** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**TELEPHONE**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMAIL** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WEBSITE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COUNTRY OF ORIGIN (to map range of applicants**) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Amount requested**  €\_\_\_\_\_\_\_\_\_\_

***PLEASE PROVIDE A FIFTY WORD (MAX) SYNOPSIS OF WHY YOU SEEK FUNDING***

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**ARTISTIC DISCIPLINE – Tick as appropriate:**

|  |  |  |  |
| --- | --- | --- | --- |
| Architecture |  | Sound Art |  |
| Community Arts |  | Theatre |  |
| Circus |  | Traditional Arts |  |
| Digital Arts |  | Multi – disciplinary |  |
| Dance |  | Music |  |
| Festival |  | Opera |  |
| Film & Video |  | Visual Arts |  |
| Literature |  | Other |  |

**IF OTHER, please specify:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE DESCRIBE YOUR PRACTICE USING BLOCK CAPITALS AS AN ARTIST/ PERFORMER/ WRITER / CURATOR / DIRECTOR ETC.**

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DETAIL USING BLOCK CAPITALS WHAT THIS BURSARY AWARD WILL SUPPORT (200 WORDS MAX) it is important that you describe how you see this bursary helping to develop your work.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**USING BLOCK CAPITALS, OUTLINE PLANS FOR ANY PERFORMANCE, EXHIBITION, INSTALLATION, PRODUCTION, RECORDING, PUBLICATION OR CONFERENCE RESULTING FROM THIS BURSARY (200 WORDS)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OUTLINE YOUR CAREER TO DATE RELEVANT TO THIS APPLICATION; INCLUDING ACADEMIC OR OTHER QUALIFICATIONS OBTAINED, INCLUDING THE AWARDING BODY AND / OR MEMBERSHIP PF PROFESSIONAL BODIES, ORGANISATIONS.**

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**FINANCIAL**

**EXPENDITURE**

**Please give a breakdown of ALL anticipated expenditure related to this proposal. E.g. material, equipment hire, documentation, travel, subsistence etc.**

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| **DETAILS** | **AMOUNT** |
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**INCOME**

**Please give details of sources of income other than from Cork City Council that might support this project. For example, your own resources, grants, fees, projected sales, sponsorship, benefit in kind etc.**

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| **DETAILS** | **AMOUNT** |
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| **AMOUNT REQUESTED FROM CORK CITY COUNCIL** | **€** |

**PAYMENT DETAILS**

**Have you been paid by Cork City Council before?**

Yes \_\_\_ No \_\_\_

**If yes, Please give details of the payee (this makes it easier for the Finance department to locate your unique supplier number connected with your payments.**

**Supplier number (if known)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Payee Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address (associated with the account)**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Is this the account you would like to use for future payments with Cork City Council’s Arts Office?**

**Yes**  \_\_\_ **No** \_\_\_

**PLEASE COMPLETE THE FOLLOWING IF YOU ANSWERED YES OR NO TO THE ABOVE QUESTION**

**Supplier name:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Irish VAT/ TAX REG no:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ or PPS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note: VAT/TAX number is required for all registered suppliers. PPS number is required if not VAT registered.**

**Nature of Business**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Arts Grant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Chairty NO: (If applicable CHY ref)** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Email for remittances:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE TICK AS APPROPRIATE**

**Grant/refund** \_\_X\_ **Professional Service** \_\_\_ **Construction** \_\_\_ **other** \_\_

**BANK DETAILS**

**Name& address of bank:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Bank account name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Sort Code** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Account no:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BIC/SWIFT** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **IBAN:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SIGNED:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Organisation position** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Print name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE NOTE A COPY OF THE TOP OF YOUR BANK STATEMENT SHOWING YOUR NAME AND ACCOUNT DETAILS MUST ACCOMPANY THIS APPLICATION**

**APPLICANT’S STATEMENT**

**I have completed all relevant sections of this application and confirm that all information provided is truthful and accurate.**

Printed name: \_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***CHECKLIST***

A signed application \_\_\_\_

Completed relevant sections of the application \_\_\_\_

Examples of previous work (per below) USBS not accepted. \_\_\_\_

State the amount requested from Cork City Council \_\_\_\_

Application and supporting material is not stapled, bound or foldered in any way. \_\_\_\_

**EXAMPLES OF SUPPORTING MATERIAL:**

**USB’s ARE NOT ACCEPTED. Supporting materials can be on CD or printed copies only. Material provided on USB’s will not be viewed by the panel.**

Good quality examples of your work that demonstrate your practice to date – depending on the media used in your practice, the following should be used only as a guide.

* 10 good quality still images, including detailed images or installation shots for installation work.
* 3 excerpts or 3 minutes for moving image work/ film
* Good quality recordings of compositions or performances which illustrate the applicants artistic practice for track record to date;
* For composers who routinely produce scores as part of their practice, a maximum of three scores of compositions completed or previously published (hard copy)
* Up to 3 examples (electronic format) of recent catalogues, monographs or relevant publications.
* All still and moving images should be clearly labelled with a brief description of the work.

**IF YOU REQUIRE RETURN OF SUPPORTING MATERIAL, PLEASE PROVIDE A STAMPED ADDRESSED ENVELOPE**

**RECEIPT OF APPLICATIONS**

Your application will be acknowledged by email within three weeks of receipt. Decisions on the application will be issued by the end of February 2018.

Recipients of Bursary awards will receive payment in two instalments, 75% will be paid on receipt of an acceptance letter. The remaining 25% will be paid on receipt of a full report on the activity in respect of which funding has been sought and evidence of expenditure.

Report templates can be requested from the Arts Office [Fiona\_Browne@corkcity.ie](mailto:stephanie_connolly@corkcity.ie)

Queries relating to this application can be directed to [Fiona\_Browne@corkcity.ie](mailto:stephanie_connolly@corkcity.ie) or

phone 021-4924344

Deadline for receipt of all applications is **5PM THURSDAY 16TH NOVEMBER 2017**

**Completed applications must be returned to**

Arts Office,

Corporate and External Affairs,

Cork City Council,

City Hall,

Angelsea St,

Cork

TEL: 00 353 21 4924344

EMAIL: artsgrants@corkcity.ie

