

**CORK CITY COUNCIL ARTS OFFICE
IN CONTEXT RESIDENCY APPLICATION 2007**

Applications are invited by the Arts Office for our 2007 In Context residencies. Cork City Council's Arts and Cultural Development Plan 2006 -2009, which is available to download on our website, outlines the policies and strategies of this Local Authority for the development of the Arts Sector. Grant aid is distributed in accordance with these policies and strategies.

In Context aims to create opportunities for arts led residencies in community contexts throughout the city. Professional artists and arts organisations must develop their applications with the group with whom they wish to undertake the residency. The residency must lead to the creation of new, original work.

The scheme is open to community and voluntary groups, to primary and secondary schools and the health care sector. Match funding of at least 50% must be provided by the applicants. Evidence of collaboration in developing the project application between the artist/arts organisations and the group must be provided.

There are two residencies available to individual artists undertaking a residency to the value of €4,000 each and one to an arts organisation to the value of €8,000. **THE DEADLINE FOR THE RECEIPT OF APPLICATIONS IS 5PM FRIDAY 28TH SEPTEMBER, 2007.**

CRITERIA

GENERAL CRITERIA –ALL APPLICATIONS

- Application must be submitted before the stated deadline.
- Application must be fully completed and signed.
- Any requested accompanying material must be submitted.
- Applicants must be located or provide services within Cork City Council's administrative area.
- The work in respect of which funding is sought must be artistic or cultural in nature.
- The work in respect of which funding is sought must be carried out on a not-for-profit basis.
- You must demonstrate efforts to secure income from other sources.
- Your organisation must demonstrate observance of standard codes of practice in general welfare issues – such as, child first guidelines, health and safety regulations, and equal opportunities.
- In the activities you carry out, there should be a recognition and accommodation of the culturally diverse interests of the city.
- You must have procedures in place for the documentation and evaluation of the work you are carrying out.

IN CONTEXT RESIDENCY CRITERIA

ARTISTIC

- Involvement of professional arts and cultural workers in the planning and implementation of the project/activity.
- Technical and artistic expertise of facilitator(s).
- Quality of artistic samples.
- Artistic ambition of project proposal.
- Relevance of artistic project to the specified community group.
- Impact on professional development of the artist in this area of practice.

STRATEGIC

- The nature and quality of the partnership between the supporting agencies.
- The level of involvement of participating groups – e.g. input into project design.
- The capacity to animate a particular community.
- Identifying and strategizing to reach specific populations (e.g. young people, senior citizens, underserved populations).
- The depth and quality of the planned experience for participants.
- Stimulating dialogue on importance/ relevance of art within a community.

OPERATIONAL

- Evidence of collaboration and co-operation with proposed participants in ensuring feasibility of project.
- Evidence of level of match funding committed to the project.
- Organisational capacity of applicant group.
- Geographic location and track record of applicant in community.
- Accessibility (location, cost, special needs).
- Ability to secure other sources of funding (minimum other Funding of 50%).

- Artists Fees in accordance with minimum VEC rates.
- Public presentation of work where appropriate

Applicants must complete all sections of the form. All questions must be answered even if it is to state that the question is not relevant. The form must be complete, signed and received by the Cork City Council Arts Office.

The application form may be typed or hand-written. Please complete in block capitals using additional paper where required. This Application Form is available, in Irish, in large print, by email and from the Cork City Council web-site www.corkcity.ie

FREEDOM OF INFORMATION

Applicants completing this form please note that information provided to Cork City Council may be disclosed in response to a request made under the Freedom of Information Act (1997 & 2003). However every effort will be made to protect confidentiality, particularly in relation to commercially sensitive material.

FUTHER INFORMATION

Contact: Imelda O'Donovan, Arts Office, Recreation, Amenity & Culture, Cork City Council, City Hall, Anglesea Street, Cork. Telephone: 021 4924738 Fax: 021 4924651 Email: imelda_odonovan@corkcity.ie

APPLICATION FORM

Please indicate which In Context Residency you are applying for, tick as appropriate:

Individual Artist Residency

Arts Organisation in Residency

PROJECT DESCRIPTION

Please give a description of the project you want to undertake. You are welcome the attach a proposal if necessary

Where will the project take place?

When will the project take place?

What are the main aims/objectives of the project?

What are the expected outcomes?

Will the project have a public performance/exhibition/publication? Please tick

Yes No

If yes please describe

COMMUNITY/VOLUNTARY GROUP INFORMATION

Which of the following describes your organisation/groups activity? – tick as appropriate

Music group		Craft group	
Photography		Writers group	
Art/painting group		Festival	
Social club		Community event	
Youth club		Other	

Please indicate from the following that which best describes your group

Mainly under 18 years		Mainly female	
Mainly between 18 and 34 years		Mainly male	
Mainly between 34 and 60 years		Mixed sex	
Over 60 years		Mixed age group	

Please give a brief history of the group partaking in the project.

Are you a non profit making organisation? Yes No

How long has the group been established?

If a membership based organisation, how many members do you currently have?

ARTISTS INFORMATION

To be completed by professional artist/arts organisation.

1. Artistic discipline – tick as appropriate

Architecture		Sound Art	
Community Arts		Theatre	
Circus		Traditional Arts	
Digital arts		Multi-disciplinary	
Dance		Music	
Festival		Opera	
Film & Video		Visual Arts	
Literature		Other	

If other, please specify:

Please state the artistic purpose of the project

Attach an artists C.V. and examples of previous work.

ARTS ORGANISATIONS

Please provide an brief description of you organisations activities

[Empty text box for providing a brief description of arts organisations activities]

What are you planned methods of documentation and evaluation of work?

A large, empty rectangular box with a thin black border, intended for the applicant to provide their planned methods of documentation and evaluation of work.

FINANCIAL INFORMATION

Please complete the budget breakdown for the project

Project Expenses	Total
Equipment Hire	
Venue Hire	
Transport	
Insurance	
Materials	
Printing/Marketing	
Administrative costs	
Monitoring and evaluation	
Other Costs (give details)	
Artists Fees	Total
Artist Fees	
Travel	
Expenses	
Travel/Accommodation	
TOTAL EXPENDITURE FOR PROJECT	

AMOUNT REQUESTED	€
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APPLICANT STATEMENT

I have completed all relevant sections of this of this application form and confirm that all information provided is truthful and accurate.

Name (printed): _____ Signature: _____

Position: _____ Date: _____

YOU MUST INCLUDE:

- Artist C.V.
- Examples of previous work of the applicant(s).
- Evidence of local support, match funding partners, hire of hall etc.
- Letters of support from group and artist/arts organisation
- Outline of proposed evaluation

**DEADLINE FOR THE RECEIPT OF COMPLETED APPLICATIONS IS
5PM FRIDAY, 28TH SEPTEMBER, 2007**

**COMPLETED APPLICATIONS MUST BE RETURNED TO:
ARTS OFFICE, RECREATION, AMENITY & CULTURE,
CORK CITY COUNCIL, CITY HALL, ANGELSEA STREET, CORK, IRELAND
TEL: 00 353 21 4924738 FAX: 00 353 21 4924651
EMAIL: imelda_odonovan@corkcity.ie**